



**Office of The
Commissioner of Income Tax (Admin & TPS)
NWR, Aayakar Bawan, Sector-17-E,
Chandigarh-160017**

F.No. CIT(Admin&TPS)/CHD/e-office/159/2024-25/610

Dated: 15.02.2024

To

The Chief Commissioner of Income Tax, Amritsar, Panchkula.
The Chief Commissioner of Income Tax(ReFAC), Ludhiana, Shimla
The Director General of Income Tax(Inv), Chandigarh.
All the Pr. Commissioners of Income Tax, NWR.
All the Pr. Commissioners of Income Tax (ReFAC-AU,VU,RU), NWR.
All the Commissioners of Income Tax (Appeal Unit), NWR
The Pr. Commissioner of Income Tax (Central), Ludhiana and Gurgaon.
The Pr. Director of Income Tax (Inv.), Chandigarh and Ludhiana.
The Commissioner of Income Tax (TDS)-1,2/Audit /Exemption/ITAT-1,2
The Director of Income Tax(I &CI), Chandigarh.
The Addl. Director General of Income Tax, NADT (Regional Campus),
Chandigarh.
The Addl CIT(International Taxation), Chandigarh
The Addl CIT(Hqr)(Admn), NWR, Chandigarh
All the DDOs

Sub: Implementation of e-Office in the Income Tax Department -reg.

Madam/Sir,

Kindly refer to this office letter F.No. CIT(Admin & TPS)/Chd/e-office/159/202223/165 dated 18.05.2022, Letter F.No. HRD/Admin/e-Office/2020-21/8070 dated 13.01.2023 and letter F.No. CIT(Admin & TPS)/Chd/e-office/159/2023-24/525 dated 10.01.2024 on the captioned subject (copies enclosed).

02. The e-office application had been implemented and adopted for the administrative works in the Income Tax Department. This e-office setup has to be extended to all the officers up to the level of ITOs/DDOs. The Board during the video conference on 14.02.2024 emphasized that the department should start using e-office and all the work should be on e-office only.

03. To access e-office, a WebVPN account of all the officers was required to be created along with creation of hierarchy. A list of Nodal officers was circulated vide

the above letters for creation of user hierarchy and WebVPN accounts. The WebVPN accounts of many officers were created, list of those officers for whom the WebVPN accounts were created is enclosed for reference. To create WebVPN accounts of the remaining officers, the template (PIMS) for data collection is being shared once again. The fields of this template may be filled strictly adhering to the instructions given in the guidelines (copies enclosed) and forwarded at Chandigarh.jd.systems@incometax.gov.in latest by 22.02.2024. The updated hierarchy of the officers be shared with the Local Nodal officers. In case of any issue Shri Ajay Kumar, JD(Systems), Mob-9530704130 or Shri Sanjay Giri, OS, 9530761297 may be contacted.

Yours faithfully,



15-02-24

(Mahesh Thakur)

CIT(Admin & TPS),

Chandigarh

Copy for kind Information:

The Principal Chief Commissioner of Income Tax, NWR, Chandigarh.

(Rajdeep Singh)

Additional Director(Systems),

Chandigarh.3



Office of the Pr. Chief Commissioner of Income Tax, North West Region,
AayakarBhawan, Sector-17, Chandigarh - 160017

E-mail: Chandigarh.jd.systems@incometax.gov.in

Ph: 0172 - 2722670 (0)

F. No: CIT (Admn. & TPS)/Chd./e-Office/159/2022-23/65

Dated: 18.05.2022

To,

The Chief Commissioner of Income Tax, Amritsar / Panchkula
The Chief Commissioner of Income Tax (ReFAC), Ludhiana / Shimla
The Director General of Income Tax (Inv.), Chandigarh
All the Pr. Commissioners/Directors of Income Tax, NWR, Chandigarh
All the Pr. Commissioners of Income Tax (ReFAC)(AU/RU/VU), NWR,
Chandigarh
All the Commissioners of Income Tax, (Appeal Unit), NWR, Chandigarh
All the Commissioners/Directors of Income Tax, NWR, Chandigarh
The Addl. Director General of Income Tax (DTRTI), Chandigarh
The Addl. CIT (International Taxation), Chandigarh

Sir/Madam,

Sub: Implementation of e-Office in the Income Tax Department - reg.

Kindly refer to the subject cited above.

2. In this regard, I am directed to convey that the e-Office application of NIC has been implemented in the Income Tax Department and can be used for the administrative work. All the officers of the level Income Tax Officers and above who are posted in the headquarters of Pr.CCIT/DGsIT/CCsIT/PCsIT/PDsIT/CsIT/DsIT have been made users of the application and can now access the application. In this regard, it is conveyed that the flow chart to login eOffice application and User Manual for WebVPN are available on the official website, www.incometaxchandigarh.org.

3. I am, further, directed to share the link along with the password of the recorded video of the training session conducted by the HRD with NIC on 16.03.2022 at 2:30 PM regarding e-Office application for further necessary action. The actual video is in initial 3 hours and 12 minutes only. Further, it is also conveyed that the video will work on a desktop or a laptop and may not work on a mobile.

Link: <https://incometaxhrd1.webex.com/recordingservice/sites/incometaxhrd1/recordings/playback/9c25502c8737103abdef668caa4302d5>

Password: Jg9PjdHE

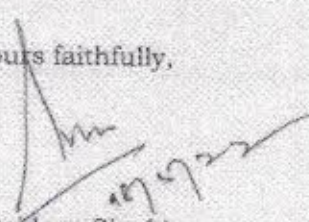
3. The designated local e-Office administrators of the North West Region for the purpose of creation of WebVPN, post tagging, etc are as mentioned below:

Sr. No	Name	Designation	NIC Email ID	Mobile No.	Area of Responsibility
1	Sh. Rakesh Kumar Sharma	Deputy Director (Systems), RCC Amritsar	sharma.110072@nic.in	9530703706	CCIT, Amritsar, Pr. CIT, ReFAC(AU), Amritsar, Pr. CIT, ReFAC(AU), Bhatinda, Pr. CIT, ReFAC(AU), Jammu, Pr. CIT, Amritsar-1, Pr. CIT, Srinagar, CIT(Appeal Unit), Amritsar/ Bhatinda/ Jammu
2	Sh. Sachin Saini	Assistant Director (Systems), RCC Chandigarh & Rohtak	sachin.187558@nic.in	9814708881	CCIT, Panchkula, Pr. CIT, ReFAC(AU), Hissar, Pr. CIT, ReFAC(AU), Karnal, Pr. CIT, ReFAC(VU), Gurgaon, Pr. CIT, Panchkula, Pr. CIT, Faridabad, CIT(Appeal Unit), Rohtak, Panchkula/ Gurgaon/ Faridabad/ Karnal/ Hissar
3	Smt. Geeta Singla	Assistant Director (Systems), RCC Chandigarh	geeta.109629@nic.in	9530788885	Pr. CIT, ReFAC(RU), Chandigarh, Pr. CIT, Chandigarh-1, CIT(Appeal Unit), Chandigarh and all CIT(Exemptions), CIT(Audit), CIT(TDS), CIT(I&CI), CIT(ITAT) under NWR.
4	Sh. Naresh Kumar	Assistant Director (Systems), RCC Jalandhar	naresh.110067@nic.in	9530703707	CCIT(ReAC), Ludhiana, Pr. CIT, ReFAC(AU), Ludhiana, Pr. CIT, ReFAC(AU), Jalandhar, Pr. CIT, ReFAC(VU), Ludhiana, Pr. CIT, Jalandhar-1, , Pr. CIT, Jalandhar-1, , Pr. CIT, Ludhiana-1, , Pr. CIT, Patiala, CIT(Appeal Unit), Ludhiana/Jalandhar
5	Sh. Madan Lal Sahota	ITO(HQ), O/o CCIT(ReFAC), Shimla	madan.l.sahota@gov.in	9459700645	All charges under CCIT(ReAC), Shimla, Pr. CIT, ReFAC(AU), Shimla, CIT(AU), Shimla/Palampur and all other offices under the territory of the state of Himachal Pradesh

6	Ms. Veena Rani	ITO (HQ) (Central), Gurgaon	veena.15531 6@nic.in	9560665486	All Investigation and Central Charges under the NWR
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4. I am, therefore, directed to request your good self to kindly direct the concerned officers to start using e-office application for administrative work.

Yours faithfully,


(Rajdeep Singh)
Jt. Director (Systems)
Chandigarh

o/c



**GOVERNMENT OF INDIA
DIRECTORATE OF INCOME TAX
HUMAN RESOURCE DEVELOPMENT
CENTRAL BOARD OF DIRECT TAXES
JAWAHAR LAL NEHRU, STADIUM 2ND FLOOR,
New Delhi – 110003.**

F.No. HRD/Admin/E-Office/2020-21 / 8070

Dated: 13.01.2023

To,

Pr. CCIT (CCA), NWR, Chandigarh.
Aayakar Bhawan, Sector-17-E,
Chandigarh

कार्यालय: आयकर आयुक्त
(प्रजा. एवं टी.पी.एस.) चण्डीगढ़
23 JAN 2023
आवली सं. 1847

Subject: -Implementation of e-Office in the Income Tax Department- Reg

Respected Madam/Sir,

e-Office has been adopted for the administrative works of the Department, all the CsIT and above level officers have been made users on e-Office Application. All the officers from ITO's to Addl. CIT, who are posted in the headquarters of CsIT /DsIT /PCsIT /PDsIT /CCsIT /DGsIT /Pr. CCsIT /Pr. DGsIT have already been made users. Now, e-office setup in the Income Tax Department has to be extended to all the officers up to the level of ITO's PAN India.

- In this regard, for each officer to be assigned an e-office node, a webVPN account needs to be created. I have been directed to enclose the template in the form Excel file (**Annex. A**) to fill the data (as received from the NIC) related to all the officers up to the level of ITO's in your region for whom webVPN account for e-Office (CBDT instance) has not yet been created.
- For creation of WebVPN account email with domain @nic.in or @gov.in is required. It may be noted that any other email id other than domain @nic.in or @gov.in will not be considered valid. The email id's used for SPARROW login can be used for the same. In case officer does not have a domain @nic.in or @gov.in id, he/she is requested to get it created through <https://eforms.nic.in/>.

CIT _____
Addl. CIT _____
Addl. (Systems) _____
AD (Systems) _____
ITO/AO _____

कार्यालय प्रधान मुख्य आयकर अधिकारी
उ.प.क्षेत्र, चण्डीगढ़
प्राप्ति संख्या / Receipt No.
20 JAN 2023
11866
Office of the
Principal Chief Commissioner of Income Tax
N.W. Region, Chandigarh.

JAL (Systems)

4. I have also been directed to enclose the PIMS template in the form Excel file (**Annex. B**) and General Guidelines to fill the data (as received from the NIC) (**Annex C**) related to all the officers up to the level of ITO's in your region who are not yet e-Office users in the CBDT instance. All fields in the template may be completed strictly adhering to the instructions given in the guidelines. After validating and generating the data, the template in the Excel file format may be sent back to this office on email id eoffice.admin@incometax.gov.in and eoffice.tech@incometax.gov.in.
5. The filled templates for WebVPN data (as required in point 2) have to be sent to HRD by 15.02.2023 for creation of WebVPN accounts. The filled template for PIMS data (as required in point 4) above have to be sent to HRD by 15.02.2023 which will be verified and sent back to the respective regions
6. Once the PIMS data verified by Directorate of HRD would be received by the region, **the Nodal Officers of the respective regions will create e-Office profiles for the new users. Creation of E-office profiles for the new user profiles includes –**
 - a. **Creation of new user through Admin Creator**
 - b. **Placement in the hierarchy through Post Admin.**
 - c. **Assignment of the roles through Post Role Mapping (e-file)**
7. It is requested that the e-Office nodal teams in your region be expanded and updated so as to swiftly create the e-Office profiles for the new users. The details of the updated e-Office nodal teams shall be sent to eoffice.admin@incometax.gov.in.
8. For any query related to filling these templates, the Systems Administrator team at HRD may be contacted –
 - a. e-Office Helpdesk – 011-21420422
 - b. Shri Akshat Pandey, System Administrator – 8962623142
 - c. Shri Harvinder Kumar, DDIT(Systems) - 9891270688.
 - d. Shri. Saurabh Pratap Singh, ADIT – 9899689802
9. This issues with the prior approval of the Competent Authority.

Yours faithfully,



(Saurabh Pratap Singh)
DDIT (e-office) (HRD)

Date: 05/27/2010 08:42 AM

From: "Charan Singh" <charansingh@comcast.net>

Subject: Implementation of e-Office in the Income Tax Departments Regarding
To: dgl@ministryofcommerce.gov.in; charansingh@comcast.net; anilraj@comcast.net;
anilraj@comcast.net; anilraj@comcast.net; anilraj@comcast.net; anilraj@comcast.net;
Cc: "Charan Singh" <charansingh@comcast.net>; "Anil Raj" <anilraj@comcast.net>;
charansingh@comcast.net; charansingh@comcast.net; "Charan Singh" <charansingh@comcast.net>;
"Anil Raj" <anilraj@comcast.net>; "Charan Singh" <charansingh@comcast.net>;
"Anil Raj" <anilraj@comcast.net>

Re: Implementation of e-Office in the Income Tax Departments (2010-11-248) Anil Raj <anilraj@comcast.net> (2010-11-248) Anil Raj <anilraj@comcast.net> (2010-11-248)

Respected Member Sir,

Kindly refer to the letter no. 0070 dated 19/11/2009 (Copy enclosed) for the subject cited above.

The e-Office has been started by the administrative wings of the Department, all the CIT and above level officers have been made users in e-Office Application. All the officers from ITOs to Addl. CIT, who are posted in the Headquarters/

Subordinate Offices (S/Os) have already been made users. Now e-Office help is being provided to all the officers up to the level of ITOs at the field level.

In this regard for each office to be assigned an e-Office user, a website account needs to be created. I have been directed to endorse the template in the Excel file attached to endorse the template for each office website.

For creation of website account email address @domain @domain is required. It may be noted that any other email address other than domain @domain will not be considered valid. The email ID's need to be approved by the IT Cell. In case officer does not have a domain account at @domain, assistance is required to get it created through @domain.

I have also been directed to endorse the PMS template in the form Excel file enclosed in the guidelines. All the officers from ITOs to Addl. CIT, who are posted in the Headquarters/ Subordinate Offices (S/Os) have already been made users. Now e-Office help is being provided to all the officers up to the level of ITOs at the field level.

In view of the above, I have been directed to request your support to share the copy of the enclosed Annexure - 1, 2 and 3 (Excel sheets enclosed) of all the officers upto the level of ITOs under your respective charges who are notified as e-Office users in the OBTI website. It is also requested to share the data in e-mail through the system @comcast.net, as provided by 09/11/2009.

Regards,
Sachin Soni
Assistant Director (Systems)
ITCC, Chandigarh & Rohtak



Office of the Commissioner of Income Tax (Admn. & TPS), Chandigarh

Aayakar Bhawan, Sector-17, Chandigarh - 160017

E-mail: Chandigarh.jd.systems@incometax.gov.in

Ph. No. 0172-2722670 (O)

F. No: CIT (Admin & TPS)/CHD/e-office/159/2023-24/525-526

Dated: 08.01.2024

To,

The Chief Commissioner of Income Tax, Amritsar / Panchkula
The Chief Commissioner of Income Tax (ReFAC), Ludhiana / Shimla
The Director General of Income Tax (Inv.), Chandigarh
All the Pr. Commissioners/Directors of Income Tax, NWR, Chandigarh
All the Pr. Commissioners of Income Tax (ReFAC)(AU /RU/VU),
NWR, Chandigarh
All the Commissioners of Income Tax (Appeal Unit),NWR,Chandigarh
All the Commissioners/Directors of Income Tax,NWR,Chandigarh
The Addl. Director General of Income Tax (DIRTI), Chandigarh
The Addl. CIT (International Taxation), Chandigarh

Madam/Sir,

**Sub: Implementation of e-Office in the Income Tax Department
- reg.**

Kindly refer to this office letter F. No: CIT (Admin & TPS)/CHD/e-office/
159/2022-23/165, dated 18.05.2022 on the subject cited above.

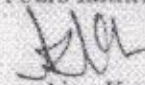
2. In this regard, I am directed to convey that e-office application of NIC has been implemented in the Income Tax Department and can be used for administrative work. The revised list of Local e-office administrators of the North West Region and their area of responsibility for the purpose of creation of WebVPN, Post tagging etc. were designated earlier which stands modified as mentioned below:

Sr. No	Name	Designation	NIC & Departmental Email ID	Mobile No.	Area of Responsibility
1.	Sh. Rakesh Kumar Sharma	Deputy Director (Systems), RCC Amritsar & Jalandhar	sharma.110072@nic.in rakesh.k.sharma@incometax.gov.in	9530703706	CCIT(ReAC), Ludhiana, CCIT Amritsar, Pr. CIT, ReFAC(AU), Amritsar, Pr. CIT, ReFAC(AU), Bhatinda, Pr. CIT, ReFAC(AU), Jammu, Pr. CIT, Amritsar-1, Pr. CIT, Srinagar, CIT(Appeal Unit), Amritsar/ Bhatinda/ Jammu, Pr. CIT, ReFAC(AU), Ludhiana, Pr. CIT, ReFAC(AU), Jalandhar, Pr. CIT, ReFAC(VU), Ludhiana, Pr. CIT, Jalandhar-1, Pr. CIT Jalandhar-1, Pr. CIT, Ludhiana-1, Pr. CIT, Patiala, CIT(Appeal Unit), Ludhiana/Jalandhar

2.	Smt. Geeta Singla	Assistant Director (Systems), RCC Chandigarh & Rohtak	geeta.109629@ nic.in geeta.rani@i ncometax.gov.i n	9530788885	CCIT, Panchkula, Pr. CIT, ReFAC(AU), Hissar, Pr. CIT, ReFAC(AU), Karnal, Pr. CIT, ReFAC(VU), Gurgaon, Pr. CIT, Panchkula, Pr. CIT, Faridabad, CIT(Appeal Unit), Rohtak, Panchkula/ Gurgaon/ Faridabad/ Karnal/ Hissar, Pr. CIT, ReFAC(RU), Chandigarh, Pr. CIT, Chandigarh-1, CIT(Appeal Unit), Chandigarh and all CIT(Exemptions), CIT(Audit), CIT(FDS), CIT(I&C), CIT(ITAT) under NWR.
3.	Sh. Rajiv Lochan	ITO(HQ), O/o CCIT(ReFAC) Shimla	Rajiv.160840@ nic.in rajiv.lochan@i ncometax.gov in	9468300128	All charges under CCIT(ReAC), Shimla, Pr. CIT, ReFAC(AU), Shimla, CIT(AU), Shimla and all other offices under the territory of the state of Himachal Pradesh
4.	Smt. Veena Rani	ITO(HQ) (Central) Gurgaon	Veena.155316 @nic.in veena.rani@i ncometax.gov in	9468300132	All Investigation and Central Charges under the NWR

3. I am therefore, directed to request your good self to kindly issue the necessary directions to your Head Quarters to arrange the PCsIT/CsIT wise information of all officers up to the level of ITO of your charge as per "TEMPLATE" which has already shared with your kind office and send the said information to your respective Local e-Office Administrator on their departmental E-mail as mentioned above. Also direct the concerned officers to start using e-office application for administrative work.

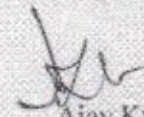
Yours faithfully



Ajay Kumar

Joint Director (Systems)
RCC of Income Tax, Chandigarh

Copy submitted to all above Local E-office Administrators with a request that kindly obtain the PCsIT/CsIT wise information from field offices as per TEMPLATE (Sheet) and same may kindly send to this office at earliest. The said TEMPLATE along with E-office Instructions and this letter is being shared on your Official E-mail.



Ajay Kumar

Joint Director (Systems)
RCC of Income Tax, Chandigarh

o/c

Guidance Note on Filling the Employee Details in the PIMS Template (Personnel Information Management System)

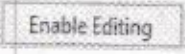
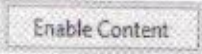
PIMS template is required for capturing the employee master details (EMD). The Employee details are required for the creation of the users account in the eOffice. For working in the electronic file the user must have the account in the eOffice application. Therefore, it is the responsibility of each Directorate Office, Regional Office, etc. to provide the accurate and uniform details of the employees in the PIMS template for the smooth implementation and functioning of the eOffice application.

This note will guide you in collecting the employee's data in the PIMS_Template.

Note: In the income tax department, all the Regional offices, Directorates, Member office, etc. are going to implement the eOffice application, So it is decided to have Single instance (One URL to access the eOffice application) for all, where every Office will be On-boarded on the eOffice application. Therefore, all the offices will have single URL to access the eOffice application and hence the employee's data of all the offices will be populated on the same instance.

"eOffice is a web base application, and you can access it through the browser".

About the EMD PIMS Template:

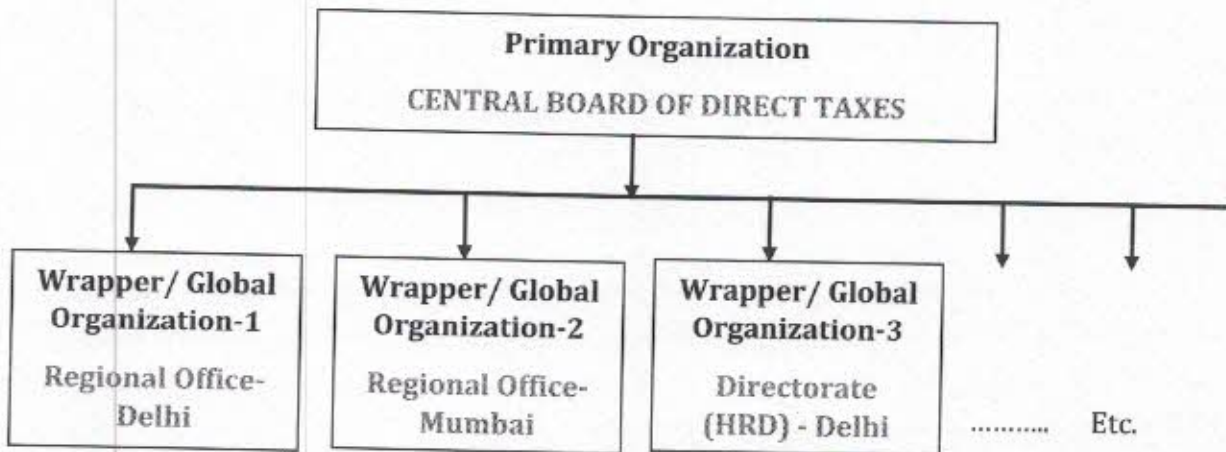
- A. The EMD PIMS template is prepared in MS-Excel in .xlms format having macros.
- B. Before opening the provided PIMS document, make sure your system date (Computer/ Laptop date format) should be in English (India) **DD-MM-YYYY** format.
- C. It is recommended to open the EMD PIMS template in MS-Office version 13 & above.
- D. Since the PIMS Template is protected view, so when you will open the file click on  as the template contains macros, so after that click 
- E. The EMD PIMS Template contains seven different visible sheet, inter-connected with each other. The sheet are:
 1. Primary Organization
 2. Administrative Managed Org
 3. Org Unit and Hierarchy
 4. Post
 5. Designation
 6. Employee_Details
 7. Validation Errors
- F. The PIMS template contains dropdown, the shortcut key to search and select the data from any of the dropdown list in the sheet is: **"CTRL+M"**

Brief Description about each sheet:

1. **(Sheet-1) Primary Organization:** In the eOffice instance of the income tax department, the primary organization will be the root organization and hence it will be common for all the Offices. You don't have to modify in this sheet.

S. No.	Primary Organization Name *	Primary Organization Code * (Must be Unique)
1	CENTRAL BOARD OF DIRECT TAXES	CBDT

Below is the hierarchical view of the organization in respect of the eOffice application



2. **(Sheet-2) Administrative Managed Org:** In this sheet, you have to mention only one entry and the entry will contain the details of your Office location. Meaning of the Global and Wrapper is same. You can say it as a global organization or Wrapper Organization.

Every Regional office, Directorate office, etc. will be treated as separate 'Global Organization' in the eOffice application.

Global/ Wrapper Organization name and its code must be unique

Illustrative examples:

Like the Regional Office of Delhi, will fill only one entry as mentioned below:

S. No.	Wrapper (Global) Organization Name *	Wrapper (Global) Organization Code * (Must be Unique)
1	REGION-DELHI	REGION-DELHI

3. **(Sheet-3) Org Unit and Hierarchy:** To fill this sheet, first you have to see the organogram of your office. The Organogram of your office will explain you the Hierarchy of all the Officers along with the primary and additional charge with they holds.

Organization Unit: In short The Organization Unit is also known as **OU**, which consist of Office and Section. The OU is the combination of two-word organization and unit which means each and every office/ branch/ section/ wing/ cell is treated as separate unit

Office: For the PR, CCIT, CCIT, CIT, JIT/ADDL, CIT, ACIT/DCIT we have to create "Office" in the OU entity type.

Section: All Branch's/ Division's/ Cell's/ Wing's/ etc. will be treated as "Section" in the OU entity type.

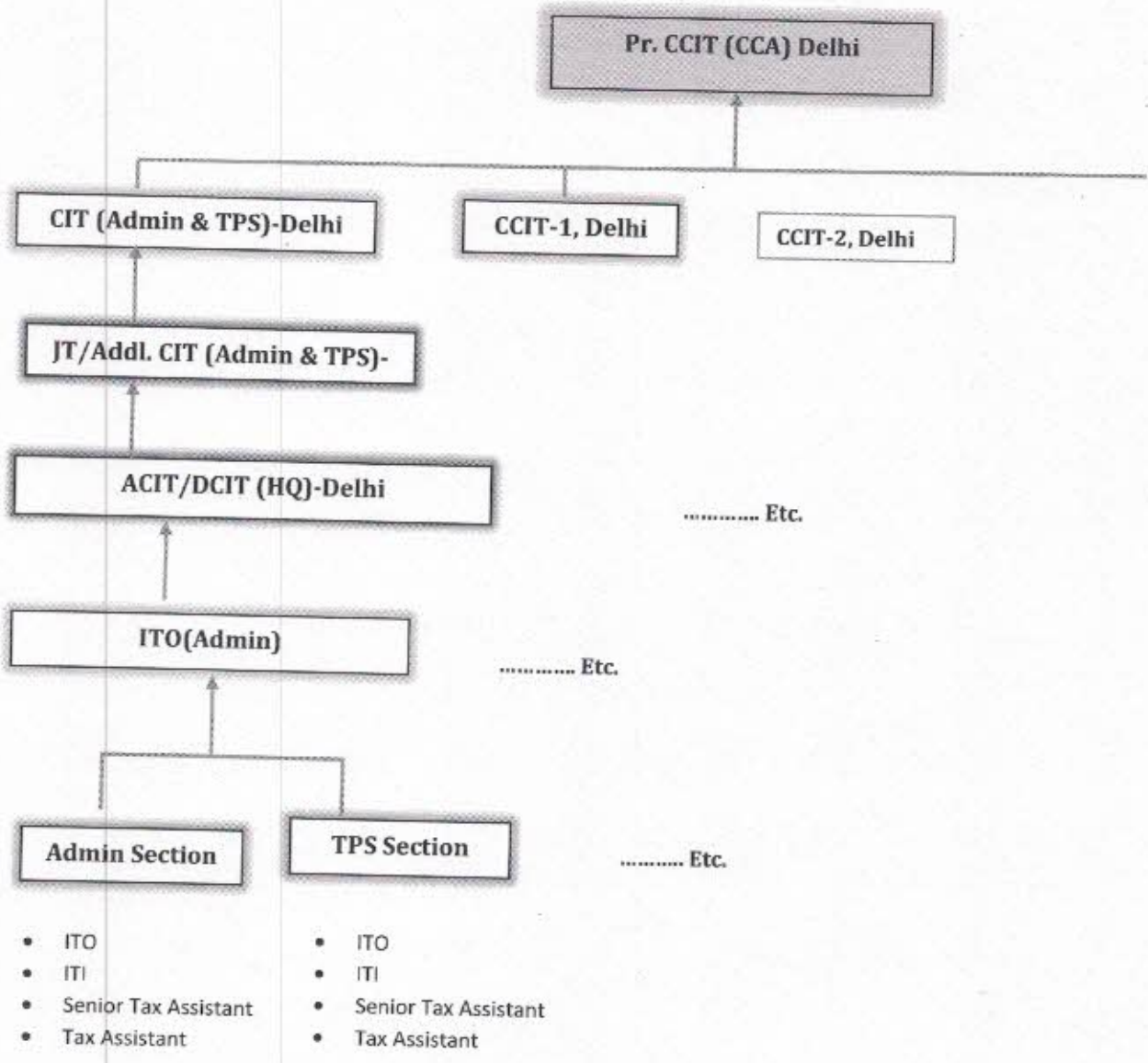
Illustrative Example:

Organization Unit Name *	Organization Unit Code *(Must be Unique)	Primary Org Code *	Wrapper (Global) Org Code *	Type of Organization Unit *	Parent Org Unit Code *
REGIONAL OFFICE-DELHI	REGIONAL OFFICE-DELHI	CBDT	REGION-DELHI	DEPARTMENT	REGIONAL OFFICE-DELHI
O/O PR CCIT(CCA)-DELHI	PR CCIT(CCA)-DELHI	CBDT	REGION-DELHI	OFFICE	REGIONAL OFFICE-DELHI
O/O CCIT(1)-DELHI	CCIT(1)-DELHI	CBDT	REGION-DELHI	OFFICE	PR CCIT(CCA)-DELHI
O/o ACIT/DCIT(HQ)-DELHI	ACIT/DCIT(HQ)-DELHI	CBDT	REGION-DELHI	OFFICE	PR CCIT(CCA)-DELHI
ADMIN SECTION-DELHI	ADMIN-DELHI	CBDT	REGION-DELHI	SECTION	ACIT/DCIT(HQ)-DELHI
CORRDINATION SECTION-DELHI	COORD-DELHI	CBDT	REGION-DELHI	SECTION	ACIT/DCIT(HQ)-DELHI

The Impact of OU Code in the eFile application: The Organization Unit code mentioned here will be reflected in the last of the receipt number/ Diary number, with the help of this you can identify in which section/ Office/ branch the letter is diarized.

Example: "53535/2021-Admin-Delhi"

(Sample) Organogram of the Delhi Region Office



1. The entity type for all the organization unit will be either 'Office' or 'Section', except one root OU. The entity type of the root OU will be the 'Department'
2. Create on root Organization unit with the name of "Region-Region Name"

The format for filling the data in this sheet are:

- A. Organization Unit Name:** For Officers Like Pr. CCIT, CCIT, CIT and JIT/ADDL. CIT and ACIT/DCIT start with "O/o" which means "Office of" then designation code and then with in bracket put the work assigned like Accounts, Establishment, Revenue, etc. then put the name of Region followed by "-" as a separator. Example **O/o CIT(Admin & TPS)-Delhi, O/o ACIT/DCIT(HQ)-Delhi**, etc. and for Pr. CCIT it will **O/o Pr. CCIT(CCA)-Delhi**.
For Branch/ Section/ Division etc. Put the name of Section/ Branch then put the name of the District followed by "-" as a separator. Example: **Admin Section-Delhi, Coordination Section-Delhi**, etc.
- B. "Organization Unit Code (Must be Unique)":** This field will be filled to mention the code of the organization. The format for offices will be "**Designation Code (Work allotted)-Region Name**". Example: **CIT(Admin & TPS)-Delhi, ACIT/DCIT(HQ)-Delhi**, etc. Moreover, for Sections it will be "**Section Name- Region Name**". Example: **Admin-Delhi**, etc.
- C. Primary Org Code (Refer Sheet of 'Primary Organization'):** The code of the Primary organization is "CBDT". This is the code of Central Board of Direct Taxes. Select it from the dropdown.
- D. Wrapper (Global) Org Code (Refer Sheet of 'Administrative Managed Organization'):** Select from the dropdown the code of your global organization.
- E. Type of Organization Unit:** For the root OU this will be "DEPARTMENT" and for the Office of Pr. CCIT, CCIT, CIT and JIT/ADDL. CIT, ACIT/DCIT it will be "OFFICE" and for the Branch / Section / Division / Cell / etc., it will be "SECTION". Select it from the drop-down.
- F. Parent Org Unit Code *(Refer the 'Organization Unit Code' Column of the same sheet):** As per the Organogram/ Hierarchy of the Office, select the OU code of the parent/ reporting OU from the dropdown.
- 4. (Sheet-4) Post:** This sheet will contain the name of all the post present in one Office. The format for the creation of post is: "**Designation Short form (Section/ Work Allotted)**". Example: **JT/Addl.(Admin), AD/DD(Systems)**, etc. For Pr. CCIT it will be "Pr. CCIT (CCA)-Region Name" example: **Pr. CCIT(CCA)-Delhi**

The Format to fill the details are:

- A. S. No:** Fill the serial number, don't left it blank and it should be unique starting from number-1.

B. Post Name (Must be unique): It will start with the Designation name in short form then within the bracket, the work allotted **“Short form of Designation (Work Allotted)”**. Example: **Sr. TA(Coordination), Tax Assistant (Admin)**, etc. In this way, the post will define the place where the person is posted along with his/ her designation.

Impact in eFile application: The assigned post of the employee will reflect below the notesheet of the electronic file along with the name, digital signature and date.

C. Post Code (Must be unique): The code of the post will be “Designation Code then the code of the branch or work allotted followed by “_” as a separator. Example: **ITO-ADMN-DEL, TA-ADMN-DEL**, etc.

D. Post Description: Here describe the details form of the post like: “Senior Tax Assistant- Administration, Commissioner of Income Tax- Admin and TPS, etc.”

Illustrative Example:

Post Name * Must be unique	Post Code * Must be unique	Post Description
Pr. CCIT(CCA)-Delhi	Pr. CCIT-CCA-DEL	Principal Chief Commissioner of Income Tax-CCA- Delhi
CIT(Admin & TPS)	CIT-ADMN-TPS	Commissioner of Income Tax-Admin and TPS Delhi
JT/Addl.(Admin)	JT-ADDL-ADMN	JT/Additional Director-Admin-Delhi
AC/DCIT(Admin)	AC-DCIT-ADMN	ACIT/DCIT-Admin Delhi
ITO(Admin)	ITO-ADMN	Income Tax Officer-Admin
ITI(Coordination)	ITI-COORD	Inspector-Coordination
Sr. TA(Admin)	SR.TA-ADMN	Senior Tax Assistant-Admin

5. (Sheet-5) Designation: In the “**designation_name_en**” field Select the Designation name from the dropdown, rest of the field will be auto populated.

Note: If any designation is not available in the dropdown. Kindly contact the nodal department to add the designation in this sheet, along with the details of the designation to be added.

6. **(Sheet-6) Employee Details:** In this sheet, provide the details of the employees of your Office. It is mandatory to fill the details of the employee who will work on file, receipt/letter/DAK, and Issue/dispatch.

Below is the details of every columns:

- a. **S. No:** Fill the serial number in sequence and it should be unique starting from number-1.
- b. **Employee-id/ Code (Must be Unique):** Give the Employee Code provided by the government to the employee at the time of joining. If the employee does not have the employee code, then give a dummy employee code in this format- "Office code along with the serial number" example for Delhi Region office it will be RODEL01, RODEL02, RODEL03, etc. Make sure it should be unique and do not leave it blank because all the fields in this sheet are mandatory.
(Note: Do not user special character in this field like *, \$, &, etc.)
- c. **Appellation:** Select the appellation from the dropdown like Mr., Mrs., Dr., etc.
- d. **Official Name:** Provide the full name of the employee in upper case.
- e. **Gender:** Select the gender of the employee from the dropdown (Male, Female)
- f. **Date of Birth:** Give the date of birth in **DD-MM-YYYY** format (Two digit of Date-Two digit of Month-Four digit of Year). Example: If the date of birth of employee is 5th October 1985, then fill in this format- "**05-10-1985**"
Note: If the date format get's changed while filling the date, the check the system (computer/ laptop) data format and change the system date format to English India DD-MM-YYYY, then it will work.
- g. **Login ID:** Provide the Login ID of the employee, which must be unique. The Login ID is created against the email ID and user can access the email, either through Login ID or through email ID. Most of the time the Login ID is similar to email ID but without @incometax.gov.in, @gov.in, and @nic.in, etc. Like if the user email ID is abc.acs@incometax.gov.in then his/her Login ID will be "abc.acs"
- h. **Email ID:** Give only the Govt. email ID of the employee e.g. abc.acs@incometax.gov.in and it must be Unique.
Note:
 1. Do not provide any private email ID like gmail, yahoo, rediff, etc. Only government email ID's are accepted.
 2. **Login ID and Email ID** will be used as a credential to access the eOffice

3. Users mobile number should be registered with his/her email ID, to get the OTP during accessing the eOffice.
- i. **Mobile No.:** Provide the ten digit active mobile number of the employee and it must be unique.
 - j. **Designation:** Select the designation of the employee from the drop-down. If the designation is not available in the dropdown then go to Designation sheet (sheet number 5) and add the designation in the designation sheet from the dropdown list, then it will be available in this dropdown list.
 - k. **Designation Rank Name:** Select the designation rank of the employee from the drop-down. Like for Principal Commissioner of Income Tax select "ADDITIONAL SECRETARY TO GOI OR EQUIVALENT", etc. else if no designation rank is available then select "NOT AVAILABLE"
 - l. **Type of Appointment:** Select the type of appointment from the dropdown. Like APPOINTMENT BASIS, DEPUTATION BASIS, etc.
 - m. **Designation Appointment Date:** Provide the date when the employee was appointed on this designation in **DD-MM-YYYY** date format (Two digit of Date-Two digit of Month-Four digit of Year). Example: If the designation appointment date of employee is 4th November 2005, then fill in this format- "**04-11-2005**"
 - n. **Under Probation:** Select "Yes" from the dropdown only if the employee is under probation otherwise select "No".
 - o. **Service Identification Number:** Give the Service ID number provided to the employee at the time of joining the service. If the employee doesn't have service identification number then copy the employee code from the second column
 - p. **Service (IAS, ACS, etc.):** Select the service type of the employee from the dropdown like IRS-IT, etc. If no service is available, then select "No Service".
 - q. **Cadre:** Select the cadre of the service from the dropdown like "ITS, etc." and if there is No information about the cadre of the employee then select "others"
 - r. **Date of Joining Govt. Service (DD-MM-YYYY):** Provide the date when the employee joins the government service in **DD-MM-YYYY** date format (Two digit of Date-Two digit of Month-Four digit of Year). Example: If the date of joining the government service of employee is 1st December 2010, then fill in this format- "**01-12-2010**"

- s. **Allotment Year:** Provide the allotment year when the employee was appointed in his/her job like 2010, 2015, etc.
- t. **Source of Recruitment:** Select the source of recruitment from the dropdown like "DIRECT, STATE PROMOTION, etc."
- u. **Post Name:** Select the post name of the employee from the dropdown like JT/Addl.(Admin), AD/DD(Systems), Sr. PPS(CCIT-CCA), etc.
- Note:** The details in this dropdown list are fetched from the **Post Sheet (Sheet-4)**. So if any post is not available in this dropdown, then go to Post sheet (sheet-4) and add the post details, after that it will be displayed in this sheet.
- v. **Post Rank:** Select the post rank of the employee from the drop-down. Like for Principal Commissioner of Income Tax select "ADDITIONAL SECRETARY TO GOI OR EQUIVALENT", etc. else if no designation rank is available then select "NOT AVAILABLE"
- w. **Nature of Posting:** Select the nature of the posting of the employee from the dropdown like "REGULAR, ADDITIONAL CHARGE, etc."
- x. **Category of Post:** Select the category of the post of the employee, from the dropdown. Below are the details:
1. **SOFT AREA POST:** For the employees who are posted in the Office, select "Soft Area Post"
 2. **HARD AREA POST:** For the employees who are posted in the field work, select "Hard Area Post"
 3. **SENSITIVE POST:** For the employees who are posted in the Sensitive are, select "Sensitive Post"
- y. **Organization Unit Name (Refer the 'Org Unit and Hierarchy' Sheet):** Select the name of the organization unit from the dropdown, where the employee is posted like: O/o JT/Addl. CIT(Admin & TPS)-Delhi, O/o ACIT/DCIT(HQ)-Delhi, Admin Section-Delhi, Coordination Section-Delhi, etc.
- Note:** The details in this dropdown list are fetched from the **Org Unit and Hierarchy Sheet (Sheet-3)**. So if any organization unit name is not available in this dropdown, then go to "Org Unit and Hierarchy" sheet (sheet number 3) and add the organization unit details, after that it will be displayed in this dropdown.
- z. **Marking Abbr:** Marking abbreviation of all the employees will be unique at instance level. For creating the standard marking of the employee follow this:

“Designation code then bracket start then name initials in upper case then bracket close then organization unit code then separator ‘-’ then district code”

Example: An employee whose name is SWAPNA HAZARIKA is posted as a Senior Tax Assistant in the Admin Branch of the Regional Office- Delhi, then her Marking Abbreviation will be: **“SR.TAX.ASST(SH)ADMIN-DEL”**

Illustrative Example:

Officer/official Name	Designation	Organization Unit Name	Marking Abbreviation
RAJAT BANSAL	Pr. CCIT(CCA)-Delhi	O/o Pr. CCIT(CCA)-Delhi	PR.CCIT-CCA(RB)DEL
DILIP SHARMA	CIT(Admin & TPS)	O/o CIT(Admin & TPS)-Delhi	CIT(DS)ADMN&TPS-DEL
APOORVA BHARDWAJ	JT/Addl.(Systems)	O/o JT/Addl. CIT(Admin & TPS)-Delhi	JT/ADDL(AB)ADMN&TPS-DEL
MANISH KUMAR DABAS	DCIT(ADMIN)	O/o DCIT(Admin & TPS)-Delhi	DCIT(MKD)ADMN&TPS-DEL
PIYUSH	ITO(ADMIN)	Admin Section-Delhi	ITO(PI)ADMN-DEL
MALOBIKA BORA	Senior Tax Assistant	Admin Section-Delhi	SR.TX.ASST(MB)ADMN-DEL
BHASKARJYOTI BORA	Tax Assistant	Coordination Section-Delhi	TAX.ASST(BB)COORD-DEL

aa. Parent Marking Abbr: All the employees reporting to his/her senior officer are known as reporting officer like CCIT report to Pr. CCIT, CIT reports to CCIT or Pr. CCIT, PA/PS reports to Pr. CCIT or CCIT, etc. it depends upon the nature of posting of the employee and as per the hierarchy of the officers and officials

In this field, select the marking abbreviation of the officer to whom the employee is reporting to. Like in case of CCIT who is reporting to Pr. CCIT, then select the marking abbreviation of Pr. CCIT in this field.

Note: If the marking abbreviation of reporting office is not available in this dropdown, then it means the marking abbreviation of the reporting office is not created, then go to the marking abbreviation field of the reporting officer in the same sheet and provide the marking abbreviation of the reporting office, then after it will be displayed here.

bb. Is Primary (Yes/No) (Primary is assigned to Single Post for an official)”:

Since some of the officer have multiple charges like an Officer who looks two branches like: Admin and Coordination. Then his/her two entry will be added in this Employee_Details sheet with three difference post details. However, among these, only one post will be his/her primary post rest one will be his/her secondary post. So for the primary post select “YES” and for the secondary post select “NO”. Moreover, for all the employees who has only one post we have to select “YES” only in this field.

cc. Is OU Head (Yes/No) (OU Head is assigned to Single Person in a Unit)”:

If the employee is the head of the organization unit in which he/she is posted then select “Yes” else select “No”. Example: For the Section officer or Head assistant of any branch select “Yes”, For PR. CCIT, CCIT, CIT, JIT/ADDL. CIT select “Yes” in this field and for Junior Assistant select “No”

dd. Order Number: Whenever the employee is posted, an order (letter) is released from the government having the order number mentioned on the letter. In this field, provide the Order number mentioned on the letter. In addition, if the employee does not have this information, then fill “NA” in this field. NA means Not Available.

ee. Order Date (DD-MM-YYYY): In this field, provide the date mentioned on the letter of the “Posting/transfer Order” in the DD-MM-YYYY date format (Two digit of Date-Two digit of Month-Four digit of Year). Example: If the date mentioned on the order date is 12th April 2015, then fill in this format- “12-04-2015”. Moreover, if the employee does not have this information, then copy the “Date of Joining Govt. Service” of the employee from the same sheet.

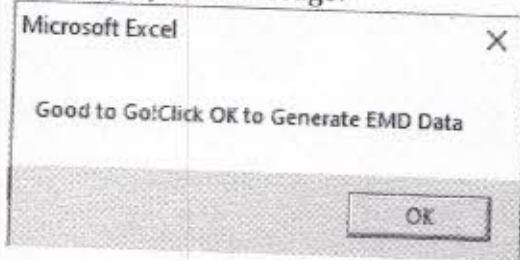
7. **(Sheet-7) Validation Error:** After filling all the employees detail, go to this sheet and click on this button

Click to Validate and
Generate

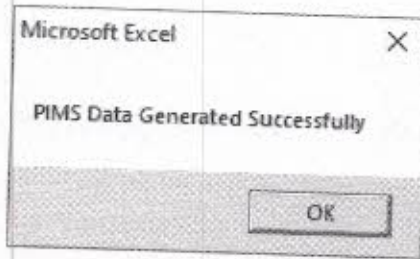
If any error is encounter, then the information of the error will be displayed on this sheet.

As per the details of the error displayed on this sheet, make the correction and then click again to validate and generate.

When all the encountered error are corrected in the PIMS template then it will display this message:



Now click on OK button, and finally the PIMS data will be generated successfully. In addition, the employee data will be stored in sheet, which will be hidden.



Once the employee data is generated successful, the above message is displayed, it means now there is no error in any of the sheet and the data is now ready for the submission to the nodal department.

Punjab

status	error	registrati on no	first_nam e	last_nam e	email	mobile	designation	department	office_location	city	state	website
Created	User with same mobile exists for: VPN404810 (WebVPN), account email is (lalit.k.s.dehiva@incometax.gov.in) User exist		Lalit	Krishan Singh Dehiva	ludhiana.pct1.au.react@incometax.gov.in	9969235123	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- RefAC-AU- Ludhiana	Ludhiana	Punjab	
Not Created	User with same email and mobile exists for VPN404512 (WebVPN) User exist		Rahul	Dhawan	rahul.dhawan@incometax.gov.in	9530703629	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)- Unit 2- Amritsar	Amritsar	Punjab	
Not Created	Duplicate email in sheet,		Abha	Rani Singh	abha.129055.cbdt@nic.in	9530704111	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)- Unit-2-Jalandhar	Jalandhar	Punjab	
Not Created	Duplicate email in sheet,		Abha	Rani Singh	abha.129055.cbdt@nic.in	9530704111	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)- Unit-2-Ludhiana	Ludhiana	Punjab	
Not Created	Duplicate email in sheet,		L	K Agrawal	lakshman.152720.cbdt@nic.in	9013853949	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT-3- Amritsar	Amritsar	Punjab	
Not Created	Duplicate email in sheet,		Vikram	Gaur	gaur.145547@nic.in	9013850011	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- Patiala	Patiala	Punjab	
Not Created	Duplicate email in sheet,		Rahul	Dhawan	rahul.dhawan@incometax.gov.in	9530703629	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)- Unit-1- Amritsar	Amritsar	Punjab	
Not Created	Duplicate email in sheet,		Abha	Rani Singh	abha.129055.cbdt@nic.in	9530704111	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)- Unit-2- Ludhiana	Ludhiana	Punjab	
Not Created	Duplicate email in sheet,		L	K Agrawal	lakshman.152720.cbdt@nic.in	9013853949	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- RefAC-AU- Bhatinda	Bhatinda	Punjab	

Not Created	Duplicate email in sheet,		Vikram	Gaur	gaur.145547@nic.in	9013850011	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- RefAC-VU- Ludhiana	Ludhiana	Punjab	
Not Created	Duplicate email in sheet,		Prabhjot	Kaur	kaur112425@nic.in	9463047247	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT-1- Jalandhar	Jalandhar	Punjab	
Not Created	Duplicate email in sheet,		Rajinder	Kaur	rajinder.kaur@incometa x.gov.in	9530703434	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CTT(Appeals)- Unit-4-Ludhiana	Ludhiana	Punjab	
Not Created			Pradip	Mehrotra	pradip.mehrotra@inco metax.gov.in	9013850571	CHIEF COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CCIT- Amritsar	Amritsar	Punjab	https://eo ffice.inco metax.gov .in
Created		VPN40498	Abha	Rani Singh	abha.129055.cbdt@nic.i n	9530704111	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CTT(Appeals)- Unit-1-Jalandhar	Jalandhar	Punjab	https://eo ffice.inco metax.gov .in
Created		VPN40498	L	K Agrawal	lakshman.152720.cbdt @nic.in	9013853949	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- RefAC-AU- Amritsar	Amritsar	Punjab	https://eo ffice.inco metax.gov .in
Created		VPN40498	Vikram	Gaur	gaur.145547@nic.in	9013850011	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT-1- Ludhiana	Ludhiana	Punjab	https://eo ffice.inco metax.gov .in
Created		VPN40500	Prabhjot	Kaur	kaur112425@nic.in	9463047247	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- RefAC-AU- Jalandhar	Jalandhar	Punjab	https://eo ffice.inco metax.gov .in
Created		VPN40500	Rajinder	Kaur	rajinder.kaur@incometa x.gov.in	9530703434	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CTT(Appeals)- Unit-3-Ludhiana	Ludhiana	Punjab	https://eo ffice.inco metax.gov .in
Created		VPN40549	Manpreet	Singh Duggal	manpreet.s.duggal@inc ometax.gov.in	9969238346	JOINT COMMISSIONER OF INCOME TAX	Income Tax Department	O/o JCT-HQ- CCIT-Amritsar	Amritsar	Punjab	https://eo ffice.inco metax.gov .in

Created		VPN40549	Aditya	Prakash	aditya.parkash@income tax.gov.in	8077756074	DEPUTY COMMISSIONER OF INCOME TAX	Income Tax Department	O/o DCIT-HQ-CCIT-Amritsar	Amritsar	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Vikas	Kumar	vikas.kumar11@income tax.gov.in	9530704112	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-CCIT-Amritsar	Amritsar	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Sarita	Gupta	sarita.118445@nic.in	9530704159	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Tech-CCIT-Amritsar	Amritsar	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Poonam	Khaira Sidhu	npunam.k.sidhu@incom etax.gov.in	9810418024	CHIEF COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CCIT-RefAC-Ludhiana	Ludhiana	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Raj	Kumar	raj.119773@nic.in	9465830415	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-Pr. CIT-1-Amritsar	Amritsar	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Parveen	Batra	parveen.112678@nic.in	9530704072	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Tech-Pr. CIT-1-Amritsar	Amritsar	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Rakesh	Sharma	rakesh.113147@nic.in	9530703938	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-Pr. CIT-1-Jalandhar	Jalandhar	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Vinay	Sharma	vinay.154119@nic.in	9530703780	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Tech-Pr. CIT-1-Jalandhar	Jalandhar	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Naresh	Kumar	naresh.110067@nic.in	9530703707	ASSISTANT DIRECTOR OF INCOME TAX	Income Tax Department	O/o AD/DD (Systems)-Jalandhar	Jalandhar	Punjab	https://eo.fice.inco.metax.gov.in
Created		VPN40550	Ashwani	Kumar	ashwani.114954@nic.in	9530704211	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Pr. CIT-RefAC-AU-Bhatinda	Bhatinda	Punjab	https://eo.fice.inco.metax.gov.in

Created		VPN40550	Jaykant	Jaykant	jaykant.170333@nic.in	9468300541	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Pr. CIT-RefAC-AU-Amritsar	Amritsar	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Gurmeet	Singh	gurmit.113134@nic.in	9530703937	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Pr. CIT-RefAC-AU-Jalandhar	Jalandhar	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Anupam	Kant Garg n	anupama.130672@gov.i	9013852143	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1-Ludhiana	Ludhiana	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Devender	Singh	devender.singh@incom	9530704817	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-5-Ludhiana	Ludhiana	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Rajeev	Sharma	nrjaleev.sharma@incom	9530703547	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-CCIT-RefAC-Ludhiana	Ludhiana	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Varinder	Kumar	varinder.124094@nic.in	9530703884	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Pr. CIT-RefAC-AU-Ludhiana	Ludhiana	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Jasvir	Singh Saini	jasvir.115048@nic.in	9530703591	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-Pr. CIT-Patala	Patala	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Kawaljit	Kaur	kawaljit.155034@nic.in	9530707300	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Tech-Pr. CIT-Patala	Patala	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Rakesh	Kumar Sharma	sharma.110072@nic.in	9530703706	DEPUTY DIRECTOR OF INCOME TAX	Income Tax Department	O/o AD/DD (Systems)-Amritsar	Amritsar	Punjab	https://eo.ffe.inco.metax.gov.in
Created		VPN40551	Suresh	Kumar	suresh.115040@nic.in	9417035412	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-Pr. CIT-1-Ludhiana	Ludhiana	Punjab	https://eo.ffe.inco.metax.gov.in

Created		VPNA0551	Santosh	Kumar Gupta	santosh.170143@nic.in	9419196931	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Tech-Pr. CIT-1-Ludhiana	Ludhiana	Punjab	https://eo.fffce.inco.metax.gov.in
Created		VPNA0552	Inderjit	Singh	inderjit.singh1@incometax.gov.in	9810016221	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1-Bhatinda	Bhatinda	Punjab	https://eo.fffce.inco.metax.gov.in
Created		VPNA0552	Narender	Kumar Chand	narender.kumar.chand@incometax.gov.in	9971721122	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT(CEN)-Ludhiana	Ludhiana	Punjab	https://eo.fffce.inco.metax.gov.in
Created		VPNA0552	Pritpal	Singh	prtipal.152507@nic.in	9530704566	DEPUTY COMMISSIONER OF INCOME TAX	Income Tax Department	O/o AC/DCIT-Pr. DIT(CEN)-Ludhiana	Ludhiana	Punjab	https://eo.fffce.inco.metax.gov.in
Created		VPNA0552	Pramod	Mishra	pramod.174289@nic.in	7589301974	INCOME TAX OFFICER	Income Tax Department	O/o ITO(HQ)(CEN)-Pr. CIT(CEN)-Ludhiana	Ludhiana	Punjab	https://eo.fffce.inco.metax.gov.in

Harpreet

status	error	registration_no	first_name	last_name	email	mobile	designation	department	office_location	city	state	website
Not Created	Duplicate email in sheet,		Vikram	Batra	batra.109915@nic.in	9953557936	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CITT(Appeals)-Unit-2- Gurgaon	Gurgaon	Haryana	
Not Created	Duplicate email in sheet,		Rakesh	Kumar Goyal	goyal.155911@nic.in	9477331133	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- Faridabad	Faridabad	Haryana	
Not Created	Duplicate email in sheet,		Pradip	Mehrotra	pradip.mehrotra@incometax.gov.in	9013850571	CHIEF COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CCT- Panchkula	Panchkula	Haryana	
Not Created	Duplicate email in sheet,		Pratap	Singh	singh.153215@nic.in	9448115775	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- Rohtak	Rohtak	Haryana	
Not Created	Duplicate email in sheet,		Amaresh	Singh	amaresh.173109.abdt@nic.in	9478995377	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CITT(Appeals)-Unit-1 Karnal	Karnal	Haryana	
Created		VPN404510	Rekha	Shukla	rekha.shukla@nic.in	9013850303	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404524	Rakesh	Kumar Goyal	goyal.155911@nic.in	9477331133	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- RefAC-AU- Hissar	Hissar	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404525	Sachin	Saini	sachin.187558@nic.in	9814708881	ASSISTANT DIRECTOR OF INCOME TAX	Income Tax Department	O/o AD/DD (Systems)- Rohtak	Rohtak	Haryana	https://eoffic.e.incometax.gov.in

Created				VPNA04526	Pratap Singh	singh.153215@nic.in	9448115775	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT- RefAC-AU-Karnal	Karnal	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04527	Vikram Batra	batra.109915@nic.in	9953557936	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1-Rohtak	Rohtak	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04528	Amaresh Singh	amaresh.173109.cddt@nic.in	9478995377	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1-Hisar	Hisar	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04579	Sanjeet Singh	sanjeet.singh@incometax.gov.in	85227000770	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1-Gurgaon	Gurgaon	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04580	Ashok Kumar Gulati	ashok.gulati@incometax.gov.in	9463200615	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Pr. CIT-RefAC-VU-Gurgaon	Gurgaon	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04581	Ramesh Kumar Choubey	ramesh.k.choubey@incometax.gov.in	9422117750	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT(CEN)-Gurgaon	Gurgaon	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04582	Virendra Singh Dhandan	v.dhandan@incometax.gov.in	8383822910	ASSISTANT COMMISSIONER OF INCOME TAX	Income Tax Department	O/o AC/DIT-Pr. CIT(CEN)-Gurgaon	Gurgaon	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04583	Veena Rani	veena.rani@incometax.gov.in	9560665486	INCOME TAX OFFICER	Income Tax Department	O/o ITO(HQ)(CEN)-Pr. CIT(CEN)-Gurgaon	Gurgaon	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04767	Rajender Tikoo	rajinder.155401@nic.in	9459700843	INCOME TAX OFFICER	Income Tax Department	Tech-Pr. CIT-Faridabad	Faridabad	Haryana	https://eoffic.e.incometax.gov.in
Created				VPNA04768	Praveen Kumar Sharma	parveen.119501@nic.in	9910411228	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-Pr. CIT-Faridabad	Faridabad	Haryana	https://eoffic.e.incometax.gov.in

Created		VPN404772	Sher	Singh Meena	sher.155137@nic.in	9530704950	INCOME TAX OFFICER	Income Tax Department	Technical Section-Pr. CIT- Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404773	Shakti	Bala	shakti.115780@nic.in	9530714149	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-Pr. CIT- Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404782	Kusum	Bansal	kusum.153425.cddt@nic.in	9969235720	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1- Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404803	Ramesh	Kumar Garg	ramesh.119536@nic.in	9468300316	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Pr. CIT-RefAC-AU-Hissar	Hissar	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404804	Kunal	Kumar	kunal.164248@nic.in	9530703315	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-Pr. CIT- Rohtak	Rohtak	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404805	Sumit	Kumar	sumit.164677@nic.in	9459700759	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Tech-Pr. CIT- Rohtak	Rohtak	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404806	Vandana	V Mohite	mohite.156435@nic.in	9468300203	ADDITIONAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Addl/JT CIT(HQ)/Admin)-CIT- Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404807	Adarsh	Mishra	adarsh.185987.cddt@nic.in	8092085806	ASSISTANT COMMISSIONER OF INCOME TAX	Income Tax Department	O/o ACT/DCT(H Q/Admin)-CIT- Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404808	Susheel	Bansal	susheel.114903@nic.in	9530733337	INCOME TAX OFFICER	Income Tax Department	ITO(HQ)/STAT)-CIT- Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404809	Pankaj	Meena	pankaj.170808@nic.in	9530704245	INCOME TAX OFFICER	Income Tax Department	O/o ITO(HQ)/Tech)-CIT- Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in

Created		VPN404812	Sunil	Gautam	sunil.gautam@incometax.gov.in	9990751100	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CTT(Appeals)-Unit-1, Faridabad	Faridabad	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404813	Jatinder	Kumar Mehta	jatinder.124442@nic.in	9468300719	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Pr. CIT-RefAC-AU-Karnal	Karnal	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404820	Ashwin	S	ashwin.s@incometax.gov.in	9530909932	JOINT DIRECTOR OF INCOME TAX	Income Tax Department	O/o AD/DDIT-Pr. DIT(INV)-Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in
Created		VPN404821	Chander	Prakash Sharma	chander.p.sharma@incometax.gov.in	9468300461	INCOME TAX OFFICER	Income Tax Department	O/o AD/DDIT-Pr. DIT(INV)-Panchkula	Panchkula	Haryana	https://eoffic.e.incometax.gov.in

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status	error	registration_no	first_name	last_name	email	mobile	designatio n	departme nt	office_loc ation	city	state	website
Created		VPN404511	Jagjivan	Kumar Garg	jagjivan.1 24216.cbd t@nic.in	9769127320	COMMISSI ONER OF INCOME TAX	Income Tax Departmen t	O/o CIT(Appea ls)-Unit-1- Palampur	Kangra	Himachal Pradesh	<a href="https://eo
ffice.inco
metax.gov
.in">https://eo ffice.inco metax.gov .in
Created		VPN404523	Pradip	Mehrotra	pradip.me hrotra@in cometax.g ov.in	9013850571	CHIEF COMMISSI ONER OF INCOME TAX	Income Tax Departmen t	O/o CCIT- RefAC- Shimla	Shimla	Himachal Pradesh	<a href="https://eo
ffice.inco
metax.gov
.in">https://eo ffice.inco metax.gov .in
Created		VPN404769	Madan	Lal Sahota	madan.l.s ahota@go v.in	9459700645	INCOME TAX OFFICER	Income Tax Departmen t	O/o ITO- HQ-CCIT- RefAC- Shimla	Shimla	Himachal Pradesh	<a href="https://eo
ffice.inco
metax.gov
.in">https://eo ffice.inco metax.gov .in
Created		VPN404783	Chandrajit	Singh	chandrajit .singh@in cometax.g ov.in	9464793107	COMMISSI ONER OF INCOME TAX	Income Tax Departmen t	O/o CIT(Appea ls)-Unit-1- Shimla	Shimla	Himachal Pradesh	<a href="https://eo
ffice.inco
metax.gov
.in">https://eo ffice.inco metax.gov .in
Created		VPN404810	Lalit	Krishan Singh Dehiva	lalit.k.s.de hiya@inco metax.gov .in	9969235123	PRINCIPAL COMMISSI ONER OF INCOME TAX	Income Tax Departmen t	O/o Pr. CIT-RefAC- AU-Shimla	Shimla	Himachal Pradesh	<a href="https://eo
ffice.inco
metax.gov
.in">https://eo ffice.inco metax.gov .in
Created		VPN404811	N D	Goel	n.127915 @nic.in	9468300417	INCOME TAX OFFICER	Income Tax Departmen t	O/o ITO- HQ-Pr. CIT- RefAC-AU- Shimla	Shimla	Himachal Pradesh	<a href="https://eo
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metax.gov
.in">https://eo ffice.inco metax.gov .in

Chandigarh

status	error	registration_n_no	first_name	last_name	email	mobile	designation	department	office_location	city	state	website
Created	Email format is incorrect,		Madhurima	Dhawan	dhawan.179106@nic.in	9530703714	INCOME TAX OFFICER	Income Tax Department	O/o ITO-3-DTRL- Chandigarh	Chandigarh	Chandigarh	
Not Created	Duplicate email in sheet,		Rekha	Shukla	rekha.shukla@nic.in	9013850303	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT-Refac-RU- Chandigarh	Chandigarh	Chandigarh	
Not Created	Duplicate email in sheet,		Rekha	Shukla	rekha.shukla@nic.in	9013850303	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT-1- Chandigarh	Chandigarh	Chandigarh	
Not Created	Duplicate email in sheet,		Sachin	Saini	sachin.187558@nic.in	9814708881	ASSISTANT DIRECTOR OF INCOME TAX	Income Tax Department	O/o AD/DD (Systems)-1- Chandigarh	Chandigarh	Chandigarh	
Not Created	Duplicate email in sheet,		Jagjivan	Kumar Garg	jagjivan.124216.cbdt@nic.in	9769127320	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-2- Chandigarh	Chandigarh	Chandigarh	

Created		VPN40453	Krishan	Krishna	krishna.111789@nic.in	7588182204	PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX	Income Tax Departmen	O/o Pr. CCIT (CCA)- Chandigar	Chandigar	Chandigar	https://office.inco.metax.gov.in
Created		VPN40475	Manu	Malik	manu.124036.cbdt@nic.in	9810577333	COMMISSIONER OF INCOME TAX	Income Tax Departmen	O/o CIT (Admin and TPS)- Chandigar	Chandigar	Chandigar	https://office.inco.metax.gov.in
Created		VPN40475	Puneetinder	Singh Walia	walia.160604@nic.in	9820171011	ADDITIONAL COMMISSIONER OF INCOME TAX	Income Tax Departmen	O/o JCIT/ADDL CIT (HQ) (Judicial)- Chandigar	Chandigar	Chandigar	https://office.inco.metax.gov.in
Created		VPN40475	Deepika	Mohan	deepika.mohan@nic.in	9530701222	ADDITIONAL COMMISSIONER OF INCOME TAX	Income Tax Departmen	O/o ADDL/JT CIT (Technical) Chandigar	Chandigar	Chandigar	https://office.inco.metax.gov.in
Created		VPN40475	Aditi	Singh	aditi.166923.cbdt@nic.in	9167422380	JOINT COMMISSIONER OF INCOME TAX	Income Tax Departmen	Chandigar	Chandigar	Chandigar	https://office.inco.metax.gov.in

Created		VPN40475	Zahid	Parvez	parvez.169473@nic.in	9468400493	DEPUTY COMMISSI ONER OF INCOME TAX	Income Tax Departmen	O/o ACIT/DCT (HQ) (Admin)- Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40475	Robin	Bansal	bansal.179935@nic.in	9915077777	DEPUTY COMMISSI ONER OF INCOME TAX	Income Tax Departmen	O/o ACIT/DCT (HQ) (Vigilance)- Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40475	Bandana	Divedi	bandana.115134.cbdt@ nic.in	9530703180	ASSISTAN T COMMISSI ONER OF INCOME TAX	Income Tax Departmen	O/o ACIT/DCT (HQ) (Judicial)- Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40475	Rajdeep	Singh	singh.114175@nic.in	9530788700	JOINT DIRECTOR OF INCOME TAX	Income Tax Departmen	O/o ADDL/JT CIT (System)- Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40475	Geeta	Singla	geeta.109629@nic.in	9530788885	ASSISTAN T DIRECTOR OF INCOME TAX	Income Tax Departmen	O/o AD/DD (Systems)- 2- Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in

Created		VPNA0475	Neena	Malhotra	neena.115041.cbdt@nic.in	9530703166	DEPUTY DIRECTOR OF INCOME TAX ASSISTANT	Income Tax Department	O/o DD (OL)- Chandigarh	Chandigarh	Chandigarh	https://eooffice.inco.metax.gov.in
Created		VPNA0476	Rupa	Chadha	rupa.chadha@incometax.gov.in	9530703030	DIRECTOR OF INCOME TAX	Income Tax Department	O/o AD (OL)- Chandigarh	Chandigarh	Chandigarh	https://eooffice.inco.metax.gov.in
Created		VPNA0476	Arvind	Sharma	arvind.110514@nic.in	9530767300	Income Tax Officer	Income Tax Department	O/o ITO(Tech)-Pr. CCIT- Chandigarh	Chandigarh	Chandigarh	https://eooffice.inco.metax.gov.in
Created		VPNA0476	Dinesh	Lata	dinesh.115548@nic.in	9530712122	Income Tax Officer	Income Tax Department	O/o ITO(Admin)-Pr. CCIT- Chandigarh	Chandigarh	Chandigarh	https://eooffice.inco.metax.gov.in
Created		VPNA0476	Naveen	Kumar Tanwar	naveen.169536@nic.in	9468400554	Income Tax Officer	Income Tax Department	O/o ITO(Admin)-Pr. CCIT- Chandigarh	Chandigarh	Chandigarh	https://eooffice.inco.metax.gov.in
Created		VPNA0476	Sanjeev	Kumar Malhotra	sanjeev.114653@nic.in	9530714141	Income Tax Officer	Income Tax Department	O/o ITO(Admin)-Pr. CCIT- Chandigarh	Chandigarh	Chandigarh	https://eooffice.inco.metax.gov.in

Created		VPN40476	Suresh	Chand	suresh.115587@nic.in	9530720786	Income Tax Officer	Income Tax Department	O/o ITO(High Court)-Pr. CCIT- Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40476	Davinder	Pal Singh	davinder.139673@nic.in	9530755500	Income Tax Officer	Income Tax Department	O/o ITO(Admin and TPS)- Pr. CCIT- Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40477	Dhruv	Narayan Saw	dhruv.169863@nic.in	9478365635	INCOME TAX OFFICER	Income Tax Department	O/o ITO- HQ-Tech- Pr. CIT-1- Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40477	Mohmad	Suleman	sulemma.184423@nic.in	9468400483	INCOME TAX OFFICER	Income Tax Department	O/o ITO- HQ-Pr. CIT- REFAC-RU- Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40477	Balraj	Singh	balraj.115584@nic.in	9530780786	INCOME TAX OFFICER	Income Tax Department	O/o CIT(Exemption)- Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40477	N	Jayasankar	sankar.155631.cbdt@nic.in	9445953790	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Exemption)- Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in

Created		VPN40477	Abhineet	Jhorar	abhineet.167173@nic.in	9876362144	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-CIT(Exemption)-Chandigar	Chandigar	Chandigar	https://eooffice.inco.metax.gov.in
Created		VPN40477	Manoj	Kumar Kaundal	manoj.156586@nic.in	9530703733	INCOME TAX OFFICER	Income Tax Department	O/o ITO-Recovery-CIT(Exemption)-Chandigar	Chandigar	Chandigar	https://eooffice.inco.metax.gov.in
Created		VPN40477	Sarabjeet	Singh	sarabjeet.singh@incometax.gov.in	9013852142	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT-ITAT-Chandigar	Chandigar	Chandigar	https://eooffice.inco.metax.gov.in
Created		VPN40478	Dalwinder	Kaur	dalwinder.kaur@incometax.gov.in	9530730786	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-CIT-ITAT-Chandigar	Chandigar	Chandigar	https://eooffice.inco.metax.gov.in
Created		VPN40478	Ram	Mohan Singh	singh.109214@nic.in	98109990099	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1-Chandigar	Chandigar	Chandigar	https://eooffice.inco.metax.gov.in
Created		VPN40478	Ram	Mohan Tiwari	tiwari.109574@nic.in	8320231366	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o ADG-DTRTI-Chandigar	Chandigar	Chandigar	https://eooffice.inco.metax.gov.in

Created		VPN40478	Manav	Bansal	bansal.manav@nic.in	9530708489	ADDITIONAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o ADDL/JDIT-1-DTRTI-Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40478	Sanjeev	Kumar Chahar	chahar.169336@nic.in	9408794089	JOINT COMMISSIONER OF INCOME TAX	Income Tax Department	O/o ADDL/JDIT-2-DTRTI-Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40478	Yogendra	Mittal	mittal.158401@nic.in	9464050607	DEPUTY DIRECTOR OF INCOME TAX	Income Tax Department	O/o DD/ADIT-3-DTRTI-Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40478	Alka	Kumari	alka.132944@nic.in	8902196775	ASSISTANT COMMISSIONER OF INCOME TAX	Income Tax Department	O/o DD/ADIT-2-DTRTI-Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40478	Vinod	Chadha	vinod.114652@nic.in	9530795100	INCOME TAX OFFICER	Income Tax Department	O/o ITO-1-ADMIN-DTRTI-Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in
Created		VPN40479	Urmila	Rani	urmila.112938@nic.in	9464681700	INCOME TAX OFFICER	Income Tax Department	O/o ITO-2-TRG-DTRTI-Chandigar	Chandigar	Chandigar	https://eo ffice.inco metax.gov .in

Created		1	VPN40479	Leena	Gupta		leena.132688@nic.in	9530792092	INCOME TAX OFFICER	Income Tax Department	O/o ITO-5-DTRTI-Chandigar	h	Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		2	VPN40479	Sandhya	Sandhya		sandhya.114593@nic.in	9530719198	INCOME TAX OFFICER	Income Tax Department	O/o ITO-5-DTRTI-Chandigar	h	Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		3	VPN40479	Garikapat Y	Shanker Phani Kishore		shanker.100110.cbdt@nic.in	9000655925	DIRECTOR OF INCOME TAX	Income Tax Department	O/O DIT-ICI-Chandigar	h	Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		4	VPN40479	Sunita	Dhingra		sunita.155112@nic.in	9530704799	INCOME TAX OFFICER	Income Tax Department	O/o ITO-ICI-Chandigar	h	Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		5	VPN40479	Manish	Sareen		manish.153110.cbdt@nic.in	9530703329	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT-AUDIT-Chandigar	h	Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		6	VPN40479	Arvind	Sudarshan		arvind.sudarshan@inco metax.gov.in	9459700852	JOINT COMMISSIONER OF INCOME TAX	Income Tax Department	O/o ADDL/JT CIT-Audit-Chandigar	h	Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in
Created		7	VPN40479	Pankaj Jain	Jain		pankaj.jain@incometax.gov.in	9560482536	ASSISTANT COMMISSIONER OF INCOME TAX	Income Tax Department	O/o ACIT/DCIT-Audit-Chandigar	h	Chandigar	h	Chandigar	h	Chandigar	https://eo ffice.inco metax.gov .in

Created		VPN40479	Sudhir	Sharma	sudhir.114607@nic.in	9530707007	INCOME TAX OFFICER	Income Tax Department	O/o ITO-1-Audit-Chandigarh	Chandigarh	Chandigarh	https://eo ffice.inco metax.gov .in
Created		VPN40479	Vaneeet	Syal	vaneeet114655@nic.in	9530704994	INCOME TAX OFFICER	Income Tax Department	O/o ITO-2-Audit-Chandigarh	Chandigarh	Chandigarh	https://eo ffice.inco metax.gov .in
Created		VPN40480	Anju	Saddi	anju.124203@nic.in	9468300459	INCOME TAX OFFICER	Income Tax Department	O/o ITO-3-Audit-Chandigarh	Chandigarh	Chandigarh	https://eo ffice.inco metax.gov .in
Created		VPN40480	Gulshan	Raj	gulshan.raj@incometax.gov.in	9969233927	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CCIT (CCA)-Chandigarh	Chandigarh	Chandigarh	https://eo ffice.inco metax.gov .in
Created		VPN40480	Shaktinath	Kumar	shaktinath.164098@nic.in	9459700775	INCOME TAX OFFICER	Income Tax Department	O/o CIT-TDS-2-Chandigarh	Chandigarh	Chandigarh	https://eo ffice.inco metax.gov .in
Created		VPN40481	Avdresh	Kumar Mishra	avdresh.119943.cbdt@nic.in	9013850606	DIRECTOR GENERAL OF INCOME TAX	Income Tax Department	O/o DGIT(INV)-Chandigarh	Chandigarh	Chandigarh	https://eo ffice.inco metax.gov .in
Created		VPN40481	Rajesh	Mahajan	mahajan.159832@nic.in	9834453720	ADDITIONAL DIRECTOR OF INCOME TAX	Income Tax Department	O/o ADDL/IT DIT-DGIT(INV)-Chandigarh	Chandigarh	Chandigarh	https://eo ffice.inco metax.gov .in

Created		VPN40481	Manisha	Chakravar ty	manisha.182473.cbdt@ nic.in	7696059759	DEPUTY DIRECTOR OF INCOME TAX	Income Tax Departmen t	O/o AD/DDIT- DGIT(INV)- Chandigar h	Chandigar h	Chandigar h	<a href="https://eo
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Created		VPN40481	Rekha	Munjial	rekha.115808@nic.in	9530704500	INCOME TAX OFFICER	Income Tax Departmen t	O/o ITO(HQ)I NV)-2- DGIT(INV) Chandigar h	Chandigar h	Chandigar h	<a href="https://eo
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Created		VPN40481	Sunil	Kumar	sunil.171121@nic.in	7589302430	INCOME TAX OFFICER	Income Tax Departmen t	Chandigar h	Chandigar h	Chandigar h	<a href="https://eo
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Created		VPN40481	Anand	Jha	anand.jha@incometax.g ov.in	9818995825	PRINCIPAL COMMISSI ONER OF INCOME TAX	Income Tax Departmen t	O/o Pr. DIT(INV)- Chandigar h	Chandigar h	Chandigar h	<a href="https://eo
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Not Created	Duplicate email in sheet,		Rahul	Dhawani	rahul.dhawan@incometax.gov.in	9530703629	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1-Jammu	Jammu	Jammu and Kashmir	https://eo
Created		VPN404512	Rahul	Dhawani	rahul.dhawan@incometax.gov.in	9530703629	COMMISSIONER OF INCOME TAX	Income Tax Department	O/o CIT(Appeals)-Unit-1-Srinagar	Srinagar	Jammu and Kashmir	https://eo
Created		VPN404550	Mona	Singh	mona.107347.cbdt@nic.in	9910057872	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT-RefAC-AU-Jammu	Jammu	Jammu and Kashmir	https://eo
Created		VPN404551	Vikas	Kumar Sharma	vikas.115874@nic.in	9419290202	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Pr. CIT-RefAC AU-Jammu	Jammu	Jammu and Kashmir	https://eo
Created		VPN404552	Manoj	Pal Singh	manoj.118621.cbdt@nic.in	8758900666	PRINCIPAL COMMISSIONER OF INCOME TAX	Income Tax Department	O/o Pr. CIT-Srinagar	Srinagar	Jammu and Kashmir	https://eo
Created		VPN404553	Reyaz	Ahmad Bhat	reyaz.112710@nic.in	9419097528	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Admin-Pr. CIT-Srinagar	Srinagar	Jammu and Kashmir	https://eo
Created		VPN404554	Anuj	Kumar	anuj.162276@nic.in	9468300954	INCOME TAX OFFICER	Income Tax Department	O/o ITO-HQ-Tech-Pr. CIT-Srinagar	Srinagar	Jammu and Kashmir	https://eo